

EURO /ETG Validation Checklist		Pg 1 of 1		
Public Affairs Office				
Item:		Green	Amber	Red
1.1	Ensure SGL staffing for direct report garrisons have been addressed and is being implemented at the DRG level.			
1.2	Ensure the direct report garrisons are aware all hiring actions of GS-11 and above will be screened by regional PAO to ensure the levels of professional standards are met before a selection is made.			
1.3	Assure grade structure positions are configured to ensure career progression is achievable at each DRG.			
1.4	Provide Command Information Program training at the DRG level to ensure that adequate informational service is provided to support the community, especially during times of deployment.			
1.5	Ensure the DRG PAO knows that all Public Affairs Guidance's (PAGs) are generated at the headquarters and or the regional PAO levels and then disseminated down from there.			
1.6	Has the transfer/merging of applicable Garrison newspapers been accomplished?			

Black font denotes substantive actions to be taken by IMCOM-EURO HQ.

Blue font denotes procedural checks to be performed by IMCOM-EURO HQ.